



STUDENT CODE OF CONDUCT

1. RATIONALE

St Hilda's Anglican School for Girls (herein referred to as the School) promotes values that are in keeping with the Christian ethos. We are an Anglican school that values respect, inclusion, excellence and justice.

All students of the School have the right to be safe and feel safe in their school community. With this right comes the responsibility to be law-abiding citizens and to be accountable for actions that put at risk the safety or wellbeing of others.

This Code of Conduct provides members of the School Community with guidelines for the effective development of positive relationships within the School Community and assists in promoting the values that are in keeping with the School's purpose and values.

2. SCOPE

The application of this Code is not limited to the School site and school hours. It extends to all activities and events that are school-related and when representing or acting on behalf of the School. The Code also requires that student actions not bring the School into disrepute at any time regardless of whether the action occurs within or outside of school activities.

3. BACKGROUND

St Hilda's is an Anglican School. Human relationships should be characterised by care and concern for every person - students, staff and parents. Students are required to show courtesy and consideration for each other and staff of the School. All we do is underpinned by the four St Hilda's values of respect, excellence, inclusion and justice.

4. DEFINITIONS

Student: relates to a current student of St Hilda's Anglican School for Girls until they withdraw from the School and are no longer an enrolled student at the School, from the day after the completion of an individual's final school engagement in that year.

Rude: deliberately unkind, impolite and/or discourteous

Mean: lack of generosity and/or being spiteful to another person and/or being unfair in your treatment of others

Bullying: Bullying is an ongoing misuse of power in relationships through repeated verbal, physical and/or social behaviour that causes physical and/or psychological harm. It can involve an individual or a group misusing their power over one or more persons. Bullying can happen in person or online, and it can be obvious (overt) or hidden (covert). Bullying of any form or for any reason can have long-term effects on those involved, including bystanders. Single incidents and conflict or fights between equals, whether in person or online, are not defined as bullying. (<https://bullyingnoway.gov.au/WhatIsBullying/DefinitionOfBullying>)

Cyberbullying: is the use of technology to harass or bully a person or group with the intent to hurt them socially, psychologically or even physically. (<https://www.esafety.gov.au/esafety-information/esafety-issues/cyberbullying>)

On campus: Within school hours

Off Campus: Outside of school hours

5. LEGISLATION

Child Safe Organisations WA Guidelines (<https://www.cyp.wa.gov.au/media/2154/child-safe-organsiations-wa-guidelines.pdf>)

6. RELATED POLICIES AND PROCEDURES

Absentee Procedures – Junior School

Assessment Policy – Junior School

Assessment Policy – Senior School

Attendance Records – Senior School

Homework Policy

Internet Users Acceptable Use Policy – Students

School Attendance Procedures – Senior School

School Community Code of Conduct

Supportive School Environment Policy

Uniform Policy – Junior School

Uniform Policy – Senior School

7. GUIDELINES

7.1 School expectations

It is expected that every student will:

7.1.1 In regards to behaviour

- uphold the Schools' core values of respect, inclusion, excellence and justice at all times
- strictly adhere to the School's policies and procedures
- behave with courtesy and consideration for others, in particular, students must refrain from all forms of rude or mean behaviour and all forms of bullying and harassment (see *Supportive School Environment Policy*)
- behave in a manner that does not endanger the health, safety and wellbeing of themselves or others
- follow all health and safety rules and procedures operating within the School and others locations at which the student may visit
- ensure that their actions do not bring the School into disrepute
- uphold the reputation of the School by observing an appropriate standard of behaviour in transit to and from school and when wearing school uniform.
- dress neatly and with due regards to health, hygiene and safety in accordance with the School's uniform requirements
- wear the School uniform with respect, pride and excellence and will ensure the School's Uniform policy is adhered to at all times
- refrain from the use of profane, insulting, harassing, aggressive or otherwise offensive language

- refrain from activities, conduct or communication that would be seen to undermine the reputation of the School, employees or students of the School (including activities on social media); this includes posting photos/videos of members of the School community online without their permission (see *Internet Users Acceptable Use Policy – Students*)
- not possess or smoke cigarettes, e-cigarettes, possess or use or be under the influence of alcohol or illicit drugs or other substances harmful to health, at school, on school excursions, in transit between school and home or otherwise while wearing school uniform

7.1.2 In regards to academic learning

- be organised for classes
- be cooperative and respectful of students and teachers in the classroom
- refrain from behaviour which would interrupt the work of any class or hinder the learning opportunities of other students
- complete work set by teachers promptly and to the best of their ability and to take full advantage of the education opportunities offered at the School

7.1.3 In regards to school property

- respect school property and the property of staff, contractors, visitors and other students
- classrooms are to be vacated during recess and lunch breaks, unless a teacher is in attendance.
- ensure all litter is placed in bins provided around the School
- lockers are to be kept locked at all times and all possessions brought to school are to be kept in the student's allocated locked locker(Senior School students only)
- school bags are not to be taken to any class (except PE) and should be kept in the allocated locked locker or on a bag rack close to the locker (Senior School students only)
- food and drinks are not to be consumed in school buildings
- gum is not permitted on School grounds

7.1.4 In regards to attendance

- be punctual to all classes and other school events
- attend all classes and follow the School's attendance policy. Knowing that time away from school will be a disadvantage socially and academically.
- attend all assemblies, Chapel services, camps, retreats, excursions, House and Year Wellbeing time and participate fully and respectfully in these events.
- remain on the School ground during the School day, 8.25am – 3.25pm unless otherwise approved by the Dean of Student Wellbeing/Student Wellbeing Administrative staff (Senior School students only)
- remain on the School ground during the School day unless physically signed out by parents and or caregiver and sign out slip handed directly the classroom teacher (Junior School students only)
- students will sign in and out at Student Wellbeing, taking an exeat slip to class to excuse their late arrival or early departure
- make dental, medical and other appointments outside school hours, where possible, and communicate these appointments well in advance to the Student Wellbeing Centre

7.2 Unacceptable behaviour

Unacceptable behaviour includes, but is not limited to:

- touching, pushing, handling or otherwise physically or sexually engaging with students or others in a manner which is not appropriate and may endanger the health, safety and wellbeing of that person
- any form of physical or verbal violence or abuse including fighting, assault or threats of violence
- any form of cyber abuse or cyber bullying
- sending inappropriate, offensive or explicit text messages, photos or videos
- gambling of any form during school time, while undertaking school activities or while wearing school uniform
- language or conduct which is likely to offend, harass bully or unfairly discriminate against any student, teacher, contractor or visitor to the School
- theft, fraud, damage, graffiti or misuse of school resources or theft of another person's property
- the use of inappropriate or profane words or gestures and images
- unacceptable class attendance levels
- smoking or consuming alcohol or illicit drugs at school, on school excursion, trip or camp, in transit between school and home or otherwise while wearing school uniform
- attending school, social, sporting or other functions as a representative of the School while under the influence of alcohol, illicit drugs or other substances harmful to health.

Students have the right to:

- feel safe when in attendance at school
- learn in a classroom that is conducive to the best learning for each student
- be treated with respect and dignity by students, teachers and other members of the School community
- be able to express their opinion in an appropriate manner
- have their property respected

7.3 Students have a responsibility to:

- know and comply with all aspects of this Student Code of Conduct
- treat others with respect and dignity and to refrain from hurtful behaviours
- uphold the School Values so as to create a caring and inclusive School community
- respect the opinions of others
- respect the property of every member of the School community

8 BREACH

Students who breach the Code of Conduct may be sanctioned as deemed appropriate given the age of the student and the nature, severity and the frequency of the inappropriate behaviour/s and breach. Consequences imposed, which may include behavioural contracts, detention, mediation, suspension or expulsion will be at the discretion of:

Junior School

Observing teacher, Classroom teacher, Head/Deputy Head of Junior School, with the Principal

Senior School

Observing teacher, Classroom teacher, Head of Department, House Coordinator, Head of Year, Head of Residential Life, Dean of Student Wellbeing, with the Principal.

Where possible the School supports restorative practice and mediation when responding to breaches of the Student Code of Conduct.

Responsibility: Dean of Student Wellbeing, Head of Junior School, Head of Residential Life

Review Date: November 2018

Next Review Date: November 2019