Terms and Conditions

1. Lessons will be charged to your school account, in advance each term.

2. A minimum of five (5) weeks written notice is required from parents if they wish to discontinue lessons, change their teacher or lesson time. Lessons will not be cancelled or changed until written authority is received from parents via email. Please contact the Speech and Drama coordinator via: speechanddrama@sthildas.wa.edu.au Students are encouraged to continue lessons during the five week notice period as charges will occur whether attended or absent.

3. Students are required to enroll for a minimum of one (1) term. Please note that enrollments for the whole academic year are preferred.

4. In case of illness on the day of the lesson, please phone your Speech and Drama teacher by 9:00am. If you are unable to contact the Speech and Drama teacher, please phone the Drama Department. If possible, an alternative lesson may be arranged with the Speech and Drama teacher.

5. In case of school subject interference with Speech and Drama lessons, such as assessments or assignments that are not outlined in the School Calendar. The student is responsible to notify the Speech and Drama teacher one (1) week in advance in order to arrange another lesson.

6. The School does not undertake to make up lessons for classes missed through no fault of the individual teacher.

7. Enrolment forms for the following year will be issues in Term 4. All students need to re-enroll as lessons do not automatically roll over to the following year.

8. There may be additional costs associated with Speech and Drama during the year; this will vary according to student needs and requirements. E.g: Exam fees, text books, competition entries.

9. Any Drama texts or additional fees requires should be arranged between the teacher and student. The teacher is required to forward this information to the parent.

10. Junior School students are only allowed to be excused from class for one co-curricular activity, e.g Speech and Drama or a music lesson. Therefore, if your daughter is currently attending instrumental music lessons during class time, unless it is able to be rescheduled outside of class hours, she will only be able to attend the large group lessons after school that is available to year 5 and 6 students only.