



2025

Schedule of Fees and Business Conditions



St Hilda's
ANGLICAN SCHOOL FOR GIRLS

FEES AND CHARGES

REGISTRATION FEE

A Registration Fee of \$150 (including GST) is payable with each application for student enrolment. The fee, which is non-refundable, covers the administration cost associated with enrolment.

CONFIRMING FEE

Upon acceptance of a place, a non-refundable, non-transferable Confirming Fee is payable. The fee is dependent on the year of entry as per the below:

Junior Kindergarten and Kindergarten Entry	\$2,183
Pre Primary – Year 6 Entry	\$6,845
Year 7 – Year 12 Entry	\$8,557

Please Note:

- Subsequent siblings receive a 25% discount, with the calculation based on the year level the sibling is entering.
- Kindergarten students entering Pre Primary will pay the difference between the confirming fee initially paid and the confirming fee that applies to Pre Primary – Year 6.
- There is no re-enrolment fee, but students returning to the School after being withdrawn will pay the difference between their initial confirming fee and the current confirming fee for the year they are entering.
- For financial members of the GHS & St Hilda’s Old Scholars Association a 10% discount is offered.

DISCOUNTS

Sibling Discount

A reduction of 5% applies on tuition fees for the second and subsequent members of the same family attending St Hilda’s at the same time.

Clergy Discount

A reduction in tuition fees applies for children of Anglican clergy and ordinands. Applications should be made to the Principal.

TUITION FEES

ANNUAL	ANNUAL FEE (IN ADVANCE)	FOUR EQUAL INSTALMENTS (PER INSTALMENT)	TEN EQUAL INSTALMENTS (PER INSTALMENT)
Early Learning Centre			
Junior Kindergarten (5 DAYS)			
\$21,835	\$21,616.65	\$5458.75	\$2183.50
Junior Kindergarten (3 DAYS)			
\$13,101	\$12,970.00	\$3,275.25	\$1,310.10
Junior Kindergarten (2 DAYS)			
\$8,734	\$8,646.66	\$2,183.50	\$873.40
Kindergarten			
\$21,835	\$21,616.65	\$5458.75	\$2183.50
Junior School			
Years PP to 2			
\$21,835	\$21,616.65	\$5458.75	\$2183.50
Years 3 to 4			
\$23,072	\$22,841.28	\$5,768.00	\$2,307.20
Years 5 to 6			
\$26,253	\$25,990.47	\$6,563.25	\$2,625.30
Senior School			
Years 7 to 12			
\$34,230	\$33,887.70	\$8,557.50	\$3,423.00

Annual Payment Discount

A 1% discount applies for a full year's tuition fee paid by **29 January 2025**.

OTHER CHARGES

Technology Levy

The Technology Levy supports the provision of the student device, robust school networks, and modern technical infrastructure essential for a seamless digital learning experience. It provides students with in class room devices in Years 2 and 3, and individual devices in Years 4-12, which are secure and compliant with the School's specifications as part of the academic program.

The Annual Technology Levy is applied to the Annual Fee Account. This fee is reviewed annually.

Year 2 to 3: \$450 Year 4 to 6: \$600 Year 7 to 12: \$950

The program includes the device, accidental damage insurance (excess of \$100 payable) and technical management. Should an accidental damage claim be rejected by the insurer, the full cost of the repair will be charged to fee accounts. In the event that the student's device is lost, a charge equal to the current market value of the device will apply.

The device remains the property of the School and is required to be returned to the School upon request or prior to a student finishing at St Hilda's.

Parents' and Friends' Levy

The voluntary Parents' and Friends' Levy is \$80 per family. This charge will be applied to the Term 1 Fee Account.

Anglican Schools Levy

The Anglican Schools Levy is \$20 per family and contributes to the ongoing management of the Anglican Church. This charge will be applied to the Term 1 Fee Account.

Excursions, Camps and Cocurricular

Compulsory Year camps and some curricular excursions are included in the annual tuition fee. Other charges may apply depending on the activity or cocurricular subject. A student will not be permitted to nominate for or participate in, an international, interstate or intrastate school cocurricular excursion if there is an outstanding balance on their fee account.

BOARDING FEES

Boarding fees are additional to tuition fees and include full board and supervision, nursing services and some laundry services.

ANNUAL	ANNUAL FEE (IN ADVANCE)	FOUR EQUAL INSTALMENTS (PER INSTALMENT)	TEN EQUAL INSTALMENTS (PER INSTALMENT)
Years 7 to 12			
\$29,142	\$28,850.58	\$7,285.50	\$2,914.20

PAYMENT OPTIONS

St Hilda's offers the following payment options:

Option 1	Annual Payment	ONE payment due 29 January 2025 (1% discount)
Option 2	Term Payments	FOUR equal payments due the first day of each term.
Option 3	10 Monthly Payments	10 MONTHLY payments drawn on the 16th day of each month (or following business day). This option is only available using our direct debit system as follows: • Payment may be made from a nominated bank or credit card account. • Credit card administration fees apply. • Existing direct debits will continue until such time as you cancel the arrangement. • Tuition fees and boarding fees (if applicable) will be charged in ten equal instalments from February to November inclusive. • Incidental charges will be included in the monthly payment following the issuing of the term fee statement.
Option 4	Future Years Prepayment	Families may apply to pay for Tuition and Boarding fees for a minimum of three future years via an application process through the Business Office. For more information please contact the Director of Business Operations.

PAYMENT OF ACCOUNTS

Fee Accounts are emailed annually to your nominated email address(es). It is important that the people responsible for fees keep their current or preferred email address on school records. Towards the end of each term, you will receive a statement of account which will show the balance of your tuition fees, plus any additional charges incurred during the term.

Please note that it will be the obligation of those responsible for the fees to inform the School via email to accounts@sthildas.wa.edu.au should preferred billing details change. Outdated email records will not exempt the application of a late payment fee. The Late Payment Fee is \$250 per account and covers the additional administrative time required to follow up a late payment.

PAYMENT METHODS

Payment of accounts may be made by the following methods. Payments using credit cards, including BPay option will incur a merchant service fee. (Mastercard/Visa 1.0%, Amex 1.95%)

- 6

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BPay

Details of the biller code and reference number appear on your Fee Account.

Credit Card

You can pay via the Finace tab on SEQTA Engage, in person at Accounts, or by telephone on 9285 4279.

Direct Debit

From a nominated bank or credit card account. Contact accounts@sthildas.wa.edu.au to set this up.

BUSINESS CONDITIONS

The following conditions apply to all students who were born in Australia, hold Australian Citizenship or Australian Residency Status.

PARTIES TO THE AGREEMENT

This Agreement is made between St Hilda's Anglican School for Girls (St Hilda's or the School) and the Parents who accept the terms as set out at the end of this document.

The term Parents includes anyone who has agreed to these Business Conditions and has the authority to enrol the student at the School. It includes but is not limited to parents, step-parents, guardians, grandparents, extended family members and carers.

FINANCIAL REQUIREMENTS

Confirming Fee

Upon acceptance of a place, a non-refundable, non-transferable Confirming Fee (outlined in the Schedule of Fees) is payable to the School at the time of acceptance of a place.

Fees

1. School fees are reviewed by the School Council annually and are published in the Schedule of Fees.
2. School fees are payable by the due date and payment methods are outlined in the annual Schedule of Fees brochure.
3. Fees not paid by the due date, and where no other arrangement has been reached with the Director of Business Operations, will incur an administrative charge per account and the remission of any discounts that have been applied.
4. If fee accounts remain outstanding after the due date, the student may be excluded from attending classes and will not be permitted to commence a new school term unless:
 - there are special circumstances which have been advised in writing prior to the due date
 - financial arrangements are made for payment of the unpaid fees prior to the due date which are acceptable to the School
 - the Council directs that the student shall not be so removed.
5. Outstanding accounts may be referred for legal action. All associated recovery costs will be payable by the Debtor.
6. Other costs such as for camps, excursions, materials or purchases may be charged to a student's account at the School's discretion and shall be payable under the same conditions as School fees.
7. Courses studied outside the normal School program may attract additional fees and charges.
8. Fee accounts are to be up to date in order for students to participate in any trips, tours or other non-compulsory activities.
9. A pro-rata charge is applied for students entering the School during a term.
10. Remission of boarding and tuition fees because of absence due to illness or for any other reason will be granted only in exceptional circumstances.

Payment Obligations

Signatories to the Acceptance of Offer acknowledge that they are jointly and severally responsible for all fees, of whatsoever nature and kind, payable as a result of enrolling a child at St Hilda's. Responsibility for these fees subsists with all enrolling signatories irrespective of what may happen to the relationship (if any) of enrolling signatories.

Enrolling signatories also acknowledge and understand that St Hilda's is not bound by any Court Orders or Child Support Assessments, Orders or Agreements as between enrolling signatories. Where more than one person signs the Acceptance of Offer but payment is made by either of the enrolling signatories, or by any other party, the enrolling signatories acknowledge that they remain throughout the attendance of the child at St Hilda's jointly and severally responsible for all fees of whatsoever nature and kind, payable as a result of enrolling their child at St Hilda's.

GST

Most fees and charges are GST-free. However, the School reserves the right to charge GST as and when it becomes applicable.

NOTICE OF WITHDRAWAL

A full term's notice in writing must be given to the School before the withdrawal or leave of absence of a student from the School.

In the event of the intended withdrawal of a student at the end of a year, written notice must be given to the Principal **prior to the commencement of Term 4**. Failure to provide necessary notice will attract a payment in lieu of notice of 25% of the student's current annual tuition fee.

If a family requests a withdrawal of a student from the School for a period of time and the family wish to return in the future, the withdrawal process must be followed and a re-enrolment fee applies.

The re-enrolment of a student is subject to the availability of a place. There is no re-enrolment fee, but students returning to the School after being withdrawn will pay the difference between their initial confirming fee and the current confirming fee for the year they are entering.

Confirmation of a return to the School must be **notified prior to the commencement of Term 4 of the preceding year**.

Maintaining a position in the year group

If a family requests that the School hold a place during a period of absence the current payment of full tuition fees will continue. The School does not automatically hold a place during a period of absence longer than 5 weeks. If a family requests that the school hold a place in a year group, then the full current fees apply for the period of absence.

Boarders

An offer of enrolment in the Boarding House will be for the full calendar year of student enrolment. Any request for withdrawal or leave of absence must meet the provision of notice and will require the payment of the balance of the boarding fees for the remainder of the year.

Transfers from the Boarding House to the Day School are subject to the same conditions as withdrawal from the Boarding House in relation to the boarding fees.

School Values, Policies and Procedures

All students are expected to abide by School Values, Policies and Procedures. The School reserves the right to discipline, suspend or expel any student at any time whose behaviour is considered unacceptable. In such cases, normal notice penalties will apply and no refund of fees will be made.

All parents are expected to abide by the St Hilda's Community Code of Conduct. The Community Code of Conduct is a broad outline of behavioural principles, expectations and ideals. This policy will provide guidelines to promote desirable and appropriate behaviour to ensure that all interaction with students and adults is respectful, honest, courteous, sensitive, tactful and considerate. The Code specifies the consequences for any member of the School Community who does not comply with these standards of behaviour. The Community Code of Conduct is available on the School App under Policies as amended from time to time.

Courses and Programs

The School reserves the right to amend its academic and other programs at any time without notice. This may include discontinuance of teaching subjects and other programs.

Reports Student Information and Disclosure

Prior to Entry

The School requires a copy of the student's most recent school report and the return of other required documentation including a medical report form. For Junior Kindergarten and Kindergarten students, a compliant AIR immunisation statement is required prior to commencement.

Parents/Guardians agree to St Hilda's contacting their child's previous school for the purpose of collecting information regarding academic, wellbeing and administrative matters.

Parents have an ongoing obligation to update the School regarding their child's learning, wellbeing and/or health needs. In circumstances where the child requires provisions or assistance in relation to learning, wellbeing and/or health needs, parents must fully disclose to School all assistance and provisions required.

St Hilda's reserves the right to refuse or terminate a student's enrolment if information that is relevant to the enrolment is withheld.

Current Students

School reports are available on SEQTA Engage. Where parents are separated or divorced, reports will be available to each parent unless the School is provided with a copy of an order or agreement which states reports are to be available to one parent.

Insurance

Students' personal property is not insured by the School against loss or damage. Parents are advised to arrange private insurance.

Personal accident insurance is provided for all students taking part in school activities or work experience.

Students are responsible for the care, maintenance and timely return of all school property. Students and/or their parents will be held liable for damage to or loss of school property.

The assessed cost shall be charged to Fee Accounts. Parents will be required to make good any damage to school property or equipment caused by students.

Commonwealth Government Funding

St Hilda's is required to provide address details of all students entering the School to the Department of Education, Skills and Employment. This requirement excludes Junior Kindergarten and Kindergarten students, Full Fee Paying Overseas Students and students who are expatriate Australian without a residential address in Australia.

Privacy Policy

The information supplied on an Application for Enrolment is required by the School to manage the enrolment application. No personal information will be disclosed outside the School without the express consent of the parents/guardians unless it is for the purpose of:

- the School providing services to the student or the parent/guardians
- advancing or protecting the needs of the student or parent/guardians
- a related secondary purpose except when required by law

A copy of the Schools' Privacy Policy is available on the School App. Information provided to the School about a student may be made available to the State and Commonwealth agencies.

Residency Status

The School must be notified immediately of any changes to the residency or visa status of a student.

Student Images

At St Hilda's Anglican School for Girls, we value the opportunity to celebrate and share student achievements, activities, and school life through various communication channels. The use of student images, including photographs, videos, and livestream recordings, is an integral part of showcasing the education we provide and fostering community engagement.

We are committed to safeguarding student privacy while recognising the importance of using images to share the vibrancy and spirit of St Hilda's. As such, parents and guardians have the right to manage and consent to the use of their child's image. At the time of enrolment, or at any time during the student's enrolment at St Hilda's, parents/guardians may elect to withdraw permission for their child's image to be used via SEQTA Engage..

Please refer to the Student Image Use policy available on the School App for more details.

Termination of Enrolment

St Hilda's may terminate a student's enrolment if:

- i. before or after the child commences at the School the parents/guardians have not declared or have withheld known information pertaining to their child's learning, wellbeing and/or health needs.
- ii. fees are not paid by due date;
- iii. the Principal considers, in the Principal's absolute discretion, that:
 - a mutually beneficial relationship of trust and cooperation between the parents and the School has broken down; or
 - parents' (and or community members') behavior towards the School, staff, students and/or parents of a St Hilda's student is not aligned, or is in direct conflict, to the School's values; or
 - parents (and or community members) engage in activity or the threat of activity that places St Hilda's reputation in disrepute including by making comments on social media and/or other publications; or
 - a breach of a policy that applies to students, parents an/or community members.

Alterations to Business Conditions

The School Council reserves the right to amend the fees, charges and conditions referred to herein and on the Schedule of Fees from time to time in accordance with school policies and governing law. Any alteration will be binding on the parents/guardians as if originally embodied in these Conditions.

